



**HEADQUARTERS**  
**CIVIL AIR PATROL CONNECTICUT WING**  
**UNITED STATES AIR FORCE AUXILIARY**  
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**CTWG STAFF CALL**  
**MINUTES**  
**18 October 2006**

**Attendance:**

Wing Commander	Col Jensen	
Vice Commander	Maj Valleau	EX
Chief of Staff	Lt Col Huchko	
State Director	Lt Col Isabelle	
Wing Administrator	1Lt A. Tucker	
Sr Advisor to the Commander	Col Palmer	NP
Inspector General	Lt Col Stidsen	
Safety Officer	1Lt Vertefeuille	NP
Flying Safety Officer	Capt LeBoeuf	NP
Director of Ops	Col Sturges	
Asst Director of Ops	Col Herbert	
Counter Drug Officer	Capt J. Kelling	
Counter Drug Officer Assistant	2Lt Kubish	NP
Ground Operations Officer	1Lt Sledge	
Aircraft Maintenance Officer	SM T. Durman	NP
Aircraft Maintenance Assistant	Capt Dill	NP
Emergency Services Officer	1Lt Ceritello	
Wing Training Officer	Maj Shapiro	
Wing Training Officer Assistant	Capt Romano	NP
Search and Rescue Officer	1Lt Sullivan	NP
Stan/Eval Officer	Maj Hollis	
Stan/Eval Officer Assistant	Lt Col Sanderson	NP
Adm to Stan/Eval	Lt Col Mylchreest	NP
Director of Communications	Maj Valleau	EX
Assistant Director of Communications	Capt C. Kelling	
Radio Net Control	Maj Sperring	NP
Licensing Officer	1Lt Cartier	NP
Director of Aerospace Education	2Lt Egan	NP
Professional Development Officer	Maj Oestreicher	NP
Director of Cadet Programs	Maj Marteka	EX
Cadet Programs Assistant	1Lt Leslie	
Supply/Transportation/Real Estate Officer	Lt Col Brignola	NP
Personnel/Recruiting/Asst Testing	Lt Col Huchko	
Public Affairs Officer	FO B. Bisson	NP
Finance Officer	2Lt G. Tucker	NP
Historian	1Lt Leslie	
Drug Demand Reduction Officer	2Lt McBride	
Chaplain	Maj Alvarez	NP
Legal Officer	Capt A. DiVincentis	NP
Nurse Officer	1Lt Bafuma	
Information Management Officer	Capt Romano	NP
Information Management Assistant	Capt Schinitis	

Critical Incident Stress Management Coordinator  
Administrative Officer

Capt Foss  
1Lt Bailey

NP  
NP

(REP) Representative, (NP) Not Present, (EX) Excused

Colonel Jensen called meeting to order at 1935L.

### **Colonel Jensen**

- Attended Pennsylvania Wing Conference over the weekend and had a conversation with General Pineda. He is interested in attending our Wing Conference. Will be making a formal request for his attendance.
- Colonel Diduch had a teleconference with regional wing commanders. Covered the 2007 budget and issues for the first 3 months.
- The Region believes that CD is now rolled under the rest of the money from this point forward.
- Northeast Region Conference deadline has been extended. Unsure of CT Wing participation as of this point. Next year's NER conference will be held at Westpoint.
- A meeting was held in New Hampshire between the New Hampshire Wing Commander, Colonel Davidson, and the Army Corps of Engineers. The Army Corps of Engineers has found CAP to be a great bang for the buck. Like CAP, they are organized regionally. We will also be getting tasking from them soon.
- Ops major indicated concerns with the glass cockpit. The power is being pulled back too late. Good numbers are 82-85 knots and 1200 feet per minute on the climb.
- The Search and Rescue Competition will be held at Westover July 10-13, 2007. It has been many years since one has been held. All nine wings will participate. Two aircraft and two ground teams from each wing. IC management. Exams are given in addition to the actual SAR work. There are multiple exercises and each wing will rotate through each of the exercises.
- New laptops that are being received are loaded with the G1000 software. We need to develop a deployment strategy.
- Gippsland is going to Nashua, New Hampshire in early November. Currently, no one from Connecticut is going into ARCHER training.
- The new Waterbury unit is in the active stage of formation. General Martin has given permission for use of the armory. This will initially be a cadet squadron.
- A SAR Eval will be held Oct 29 – Nov 4, 2007. Connecticut has been paired with New Hampshire. We have one year to get ready.
- Everyone should be using the Wing calendar.
- Rocketry competition will be this Saturday. We are expecting a great turnout.
- There is a rail security joint initiative between New Jersey, New York, and Connecticut. Major Valleau sits on this committee. CAP may become involved with this initiative.
- Wing O-flights are scheduled for Nov. 18.
- Mary Feik will probably be attending our next Wing Conference. She has the distinction of being the only living person with an award named after her.
- We are 18 members richer throughout the Wing. We are currently 12<sup>th</sup> in the nation and 2<sup>nd</sup> in the Wing to New Hampshire. We are striving to be number one.

### **Lt Col Huchko**

- OpSec briefing. Approximately 85-90 people have taken it out of over 200 seniors in the wing. Those who don't take it will not be allowed to use radios on the new frequencies.
- Introducing the Wing Administrator, 1Lt Audrey Tucker.

- Reminder that the fire alarm is a bell. Everyone is to exit the building through either the front or back doors. Do not use the elevator. The Fire Marshall will take roll call. This is why it is so important to be sure to sign in and out. The Fire Marshall will not clear us until everyone is accounted for.
- All personnel files are in good shape.
- Please check all renewals and get them done. Even if the listing is still on CAPWatch, all the data is removed from the system the 1<sup>st</sup> day after the renewal date.

#### **Lt Col Isabelle**

- Be safe. Winter is coming.
- Be sure to have adequate fluid levels in cars.
- Beware of carb icing and frost on the wings of the planes.

#### **Col Sturges**

- There are changes taking place concerning the details of mission and training paperwork. All paperwork must arrive at National within 30 days. After 45 days, we will not receive funding. Will speak with Lt Col Huchko concerning these details offline.
- 04E is out for a 100 hour inspection.
- FBOs will be putting labels on as to when the next inspection is due.

#### **Maj Shapiro**

- Month long exercises planned for October, November and December.
- Wing-wide exercise planned for Nov 11. IC post will be in Hartford. Training will be taking place for IC staff and Ground Teams in particular as we are critically low on IC. We have one year to build up staff prior to the next Eval. NY will participate in the western end of the state with Danbury. We will buy their gas and they will work under our mission number. The main expense of this exercise will be the aircraft. Tasking must be sent prior to the exercise to insure compliance. Form 104 should be emailed within 24 hours after the flight with the duration, time and gallons. Form 5 and 91 should be sent within 24 hours. This will insure generation of the 108 at month end.
- CAP was invited to observe the USAR team exercise last Friday at Bradley Airport. USAR is based at the Homeland Security building. Kelling, Sturges, Dellavecchia, Cichocki and Shapiro attended. Cadets were invited. That will be considered in the spring. USAR is interested in working with us for aerial photography during the critical three hour window while they are briefing for missions. We will set up a small scale exercise to work with them. We may work with New York to get SDIS training in an effort to get ready for this.
- Rescheduling a meeting with Homeland Security for November or December to have ongoing missions. We requested any Wednesday afternoon. The meeting will be held in New Haven.
- There will be a meeting this Friday at Homeland Security on GIS.

#### **Capt J. Kelling**

- From last Friday's meeting, Homeland Security is interested in putting a Team Lead in a plane during an incident. It would be good to involve them in an exercise in preparation for this.

#### **Maj Hollis**

- We are getting lots of CFIs. We will be setting up a checkpilot course.

#### **1Lt Sledge**

- Currently scheduled to be deployed for 60-90 days in March.
- It is better to attend GSAR school in Indiana than to hold one local.

**1Lt Ceritello**

- Reimbursement forms are getting in.
- The old 108 forms are being weeded out.
- Will be working to try to expedite the reimbursement process.
- Would like to test the alert system.
- Working with the FBO at Robertson to get a cockpit to use during SAREXs.

**Col Herbert**

- Based on previous experience, we will need to do a lot of training to be ready for the Regional SAREX at Westover. Particularly concerned about communications between agencies.
- In commemoration of the 65<sup>th</sup> anniversary of the formation of the Coastal Patrol, a flight will be done next Spring from Meriden to Maine.

**1Lt Leslie**

- No update available on the drill team. No idea what happened, but we will be trying again.
- Historical reports are due.
- Attended the LeMay Squadron reunion. The group has a lot of historical information to share. Col Sturges suggested inviting them to put up a display at our next Wing Conference.
- Maj Marteka is on vacation in Colorado.
- The Cadet Ball will be held on the 28<sup>th</sup>. 136 people are attending.

**Capt Schnitis**

- No report

**Capt C. Kelling**

- Training has been taken to facilitate communications between agencies within the state. But we do not yet have the appropriate radios. This is all part of the new plan that must be implemented by August 2007.
- BCut will be held on some Tuesday in November. There is a lot of new information and it is a good review for those who have already attended.
- 1CP (CAP-FL-601) has a glitch in the radios that is being addressed.
- Nightly nets are held on both repeaters as part of the Repeater Project.
- ACut will be held in January.

**1Lt Bafuma**

- Determining the scope of the Health Services Officer's position. Falls under three categories: education, implementation and collaboration.
- For education, would like to visit each of the squadrons on PT day.
- For implementation, looking at the requirements for CPR and First Aid education. Will work with Major Shapiro on this aspect.
- For collaboration, will be looking to work closely with other team members.

**Lt Col Stidsen**

- ROTC program is moving forward.
- Last Friday was a Safety Down Day. Mountain flying issues were covered.
- Wing Safety Briefing: A cadet reached into his backpack. A knife was in the pack and the cadet cut his thumb. An EMT was on hand so everything worked out OK. This was a wake up call. Per 1Lt Sledge, the only types of knives allowed are a Leatherman Tool or a Swiss Army Knife.

**2Lt McBride**

- Attended the Coalition to Stop Underage Drinking.
- All squadrons can have DDR funded events.
- Requested by Colonel Jensen to attend the next Commander's Call to let squadron commanders know about the funding possibilities.
- Will attend the rocketry competition this Saturday to hand out red ribbons.

Meeting adjourned at 2120L. Dismissed.

Respectfully submitted,

//signed//

Audrey A. Tucker, 1LT, CAP  
CTWG Administrator